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Dear LEA CAASPP or LEA ELPAC Coordinator:

Welcome to the new year! CAASPP and ELPAC systems have resumed operation after updates were applied to support 2019–20 testing. The following features associated with CAASPP and ELPAC administration are now available.

Smarter Balanced Summative Assessments:

- The Smarter Balanced Summative Assessments for English language arts/literacy (ELA) and mathematics are now available for administration within the local educational agency's (LEA's) selected test administration window.

California Science Test (CAST):

- The CAST is now available for administration to students in grades five and eight and high school.

- Students will have only one opportunity to take a science test in high school (i.e., in grade ten, eleven, or twelve). To learn more, view the Science Test Administration for High School Students flyer.

California Alternate Assessments (CAAs) for ELA and Mathematics:

- The CAAs for ELA and mathematics are now available for administration.

- CAAs for ELA and mathematics and CAA for Science *Directions for Administration (DFA)* PDF documents are available for download from the Test Operations Management System (TOMS) by selecting the [**Resources**] button on the top navigation bar. Only download *DFAs* shortly before administration to students.

- *DFA* version assignments for the CAAs for ELA and mathematics as well as the CAA for Science are posted on CAASPP.org.

- CAAs for ELA and mathematics practice tests have been updated and are available on the Online Practice and Training Tests Portal.

CAA for Science

- The CAA for Science administration window opened on September 3, 2019. The CAA for Science consists of four embedded performance tasks (PTs) for eligible students in grades five and eight and high school.

- Students will have only one opportunity to take a science test in high school (i.e., in grade ten, eleven, or twelve). To learn more, view the [Science Test Administration for High School Students](#) flyer.

- LEAs must attempt to administer all four embedded PTs to each eligible student during the normal course of instruction (between September 3, 2019, and the end of the instructional calendar or July 15, 2020, whichever comes first). The embedded PTs are intended to be administered shortly after related science concepts are taught to students. Teachers should determine the best time to administer the embedded PTs during the school year.

- Each of the four embedded PTs is available as a separate test in the test delivery system, enabling the test examiner to administer embedded PTs in any order and at any time.

California Spanish Assessment (CSA):

- The CSA is an optional assessment now available for administration to students receiving instruction in Spanish or seeking a measure of their Spanish literacy. The CSA can be given until the end of the LEA's instructional calendar or July 15, 2020, whichever comes first.

- The CSA accommodated practice and training tests are now available. These accommodated tests allow users to use text-to-speech, braille, closed-captioning, and audio transcripts, as appropriate.

- CSA constructed-response (CR) items are available in [TOMS](#) for local use only. The CSA CR materials can be found in [TOMS](#) by selecting the [**Resources**] button on the top navigation bar. Please note that the CSA CRs are scored locally and not included in a student's overall score.

Summative ELPAC:

- Summative ELPAC *DFA* PDF documents will be available for download from [TOMS](#) by selecting the [**Resources**] button on the top navigation bar starting on January 16, 2020.

TOMS Features and Enhancements:

- **MyTOMS at a Glance:**
  - CAASPP and ELPAC LEA coordinators can view announcements, a to-do list, and notification reminders on the LEA's MyTOMS at a Glance web page.
  - CAASPP and ELPAC site coordinators can now view student demographic and other assessment-related information at the site level on MyTOMS at a Glance, including the following:
    - General information
    - Students assigned and eligible counts by test
    - Student demographics
    - Test window by test (ELPAC Only)

- - Test status by test

- **Score Status:** Student profiles in [TOMS](#) have been updated to include the [**Score Status**] tab. The [**Score Status**] tab in a student's profile will have assessment status information and recent appeals for the student, if available.

- **SSR Language and Paper SSR Options:** Student profiles in [TOMS](#) have been updated to allow the LEA coordinator to modify the default Student Score Report (SSR) language, order paper SSRs, identify paper SSR size, or request the optional, fee-based service to insert paper SSRs into envelopes. These options are available by selecting the [**Reporting**] tab in a student's profile.

- **Credentialing for Student or Parent Portal Vendors:** The credentialing for electronic SSRs has been updated to expire every 365 days from the time the LEA created the credentials. LEAs need to generate credentials only once every 365 days. (Previously, credentials expired after 90 days.)

- **LEA Aggregate Reports:** The CAASPP Student Score Data Extract Report includes three downloadable files for the historical administration years of 2018–19, 2017–18, and 2016–17.

- **Upload Test Settings for Interim Assessments:** LEAs that administer the Smarter Balanced Interim Assessments for students in grades that are not taking a Smarter Balanced summative assessment—kindergarten and grades one, two, nine, ten, and twelve—can now use the "Interim Assessment Test Settings" batch upload template, available on the TOMS *Students Upload* page, to allow for the assignment of accessibility resource test settings for students enrolled in these grades. For additional information, please reference the CalTAC email titled [CAASPP: Interim Assessment Test Settings Template Coming Soon](#).

- The searchable online help and contextual help links continue to be updated, providing users the opportunity to view relevant resources.

As a reminder, please make sure California Longitudinal Pupil Achievement Data System (CALPADS) student demographic data is updated early and often for the upcoming 2019–20 CAASPP and ELPAC administrations. Student demographic data in [TOMS](#) is read-only; access CALPADS to manage and edit student demographic data.

Questions regarding the 2019–20 CAASPP and ELPAC administrations should be directed to the California Technical Assistance Center by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
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